

**SCMH District Board Meeting - Monthly Meeting**  
**July 29, 2025 - 5:30 pm - South Library**  
**Posted July 25, 2025**

**I. SCMH District Meeting**

- A. Call to order and Quorum Determination
- B. Approval of Open Meeting Agenda  
**ACTION ITEM**
- C. Approval of Closed Session Agenda. Pursuant to Missouri Sunshine Law, 610.021 Sections
  - (1) Legal Matters
  - (2) Leasing, Purchase or Sale of Real Estate
  - (3) Hiring, Firing, Disciplining Employees**ACTION ITEM**
- D. Approval of minutes from June 24, 2025 Open Meeting – **ACTION ITEM**
- E. Public Comment

**II. Monthly Department Reports**

- A. Compliance
- B. Human Resource
- C. Maintenance
- D. Materials Management
- E. Revenue Cycle / HIM
- F. RHC Update

**III. Quality and Safety Report**

**IV. Financial Report**

- A. Finance Reporting
  - 1. June 2025

**V. Administrative Report**

- A. Chief Nursing Officer (CNO) Report
- B. Chief Operating Officer (COO) Report
- C. Chief Executive Officer (CEO) Report

**VI. Old Business**

- A. Strategic Plan – **ACTION ITEM**

**VII. New Business**

- A. Mission Statement – **ACTION ITEM**
- B. Medical Staff Credentialing – **ACTION ITEM**
  - 1. Initial Appointment
    - a. Jayme Engelbrecht, FNP-C – Allied Health – Family Nurse Practitioner Services
    - b. Melba Taylor, MD – Associate – Emergency Medicine Services
    - c. Pantelhs Varlas, MD – Associate – Emergency Medicine Services
  - 2. Reappointment
    - a. Iqbal Khan, MD – Associate – Neurology Services

- 3. Telehealth Reappointment
  - a. Mark Travis, MD – Consulting – Teleradiology
- 4. Change in Category
  - a. Jerry Burbee, DO – Requesting Active from Associate

**VIII. Governance**

- A. Leading a Culture of Safety: A Blueprint for Success
- B. Robert's Rules of Order Cheat Sheet

**IX. Closed Session-**

- A. Call to order and Quorum Determination
- B. Approval of minutes from June 24, 2025 Closed meeting – **ACTION ITEM**
- C. Pursuant to Missouri Sunshine Law, 610.021 Sections – **ACTION ITEM**
  - (1) Legal Matters
  - (2) Leasing, Purchase or Sale of Real Estate
  - (3) Hiring, Firing, Disciplining Employees

**X. Next Meeting**

- A. Tuesday, August 26, 2025

**XI. Adjournment**

**Tentative** agenda is posted on SCH website

- **Public Comment Policy and Request** Forms are available online at [www.scotlandcountyhospital.com](http://www.scotlandcountyhospital.com) and may be emailed to [caring4u@scotlandcountyhospital.com](mailto:caring4u@scotlandcountyhospital.com) or returned to SCH Administration Office, 450 E. Sigler Ave., Memphis, Mo. 63555
- **Any Questions regarding the meeting** may be addressed to the Custodian of Records: Christine Musgrove at [musgrovec@scotlandcountyhospital.com](mailto:musgrovec@scotlandcountyhospital.com).  
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